



Job Description – case manager north

(Part time- 3 days per week)

Birchwood & Co Case Management are a specialist Nationwide children and adult case management company that provide assessments, case management, and rehabilitation for amputation, brain, spinal, orthopaedic, and complex injury.

Client focussed	Ability to work with complex adult or/and children cases including or/and amputation, complex orthopaedic, psychological brain injury (TBI or/and ABI) and spinal cord injury
Report writing	Ability to complete and prepare comprehensive, accurate and goal led Initial Needs Assessment (INA) reports within a medico-legal setting
Rehabilitation	Implementation, managing and co-ordination of rehabilitation programmes
Case management plans	Implementation of case management plans ensuring justification for recommendations, ensuring client safety and cost-effectiveness

Monitoring and evaluation	Reviewing and monitoring of quality, support provision, always goals led and implementing change of need if/when required. Competently lead therapy teams and hold MDT meetings.
Recruitment of support workers	Ability to deal with support workers/support worker agencies and implement care support. If related to client needs.
Develop relationships	Have empathy and the ability to develop and maintain relationships with clients and families.
Continual professional development	Proactive and in line with companies training procedures, keeping clinical/medico-legal knowledge up to date.
Medico-Legal Services	Proactive in seminars, training events and building close relationships with solicitors and insurers. Attendance of court as witness.
Hybrid Working	Ability to work within our Sheffield office (home working, alongside office work is also considered)

Essential criteria

Qualification	A professional qualification in occupational therapy, physiotherapy, nursing, social work, or other relevant profession.
Membership	Member of BABICM and CMSUK and relevant professional body
Communication	Established skills in communicating effectively with a wide variety of individuals, have confidence, be sensitive, and consistent, maintaining a high level of verbal and written communication
Working to support clients	The ability to advocate for clients, health professionals at all levels, NHS, public and private services.
Time management	Work under pressure, work to deadlines, manage busy caseload effectively, manage your own diary effectively.
Assessment	Assessment, Planning, Implementation, Monitoring, and evaluation of client's needs within current health guidelines. Ensuring treatment is effective.
Building relationships	The ability to develop therapeutic working relationships with clients, families, and ability to form relationships with solicitors and insurers.

Experience	Experience in assessing and case managing complex needs for example, complex orthopaedic, psychological, amputation, spinal cord injury, poly trauma and subtle to severe brain injury (TBI or/and ABI).
Autonomy	Maintain autonomy and independence with or without supervision
Quality of service delivery	A commitment to maintain Birchwood & Co Case Management high standards and commitment to improving the service for the client's needs
Innovation	The ability to think creatively to ensure client receives effective and safe support and case management
Ethics	A demonstrable respect for the autonomy, dignity, and rights of the client under the Equality Act 2010
Recommendations	An understanding of the importance of basing practice in research findings and use plans and interventions that lead to high-quality, cost-effective outcomes. Ensuring maintain own development so up to date on current legislation
Law	An understanding of the medico-legal procedure within case management
Information technology	Proficient is using Microsoft office and case management software, proactive in maintaining paper free systems.
Finance	Ensuring recommendations are cost-effective and provide justifications for recommendations, ability to cost recommendations and an understanding of fee earning with case management
Driving licence	Full UK driving licence

Benefits

Salary	£36,500 pro rata, reviewed annually, plus expenses
Pension	3% contributory group pension scheme
Company Car Option	Full-time staff only
Private Medical Insurance	Free private medical insurance scheme
Mileage	Mileage payment of £0.45p per mile is payable for work mileage.
Memberships	BABICM and CMSUK fees paid
Flexible working	Office and home working
Emergency holidays	For unexpected events
Training packages	Excellent training opportunity and proactive CDP development company
Sickness absence	4 weeks paid sick leave
Annual leave	5 weeks per year, plus bank holidays
Maternity/Paternity Leave	Statutory provision.
Support	Supervision support

To apply please provide your CV to sarahgosling@birchwoodandcompany.com. For general enquires please call 0114 400 0188.